<div align="center">

ARCHITECTURAL IMPROVEMENTS REVIEW APPLICATION
Longhill Station HOA
(*Please print the requested information clearly*)

</div>

Lot Number:_____

Street Address of Property:_____

Owner's Name:_____

Telephone Number: *Daytime #*_____   *Evening #*_____

Email Address:_____

Address for Correspondence:_____

<div align="center">(If Different than Property Address)</div>

Briefly Describe Improvement Request:_____

_____

_____

_____

A site plan/plat of the lot showing the proposed lot improvement(s). The plan should include dimensions from the improvement(s) relative to the property lines. Any trees greater than 6 inches in diameter should be indicated with an "X" on the site plan and marked with a ribbon or tape on-site for ARC review.

A complete description of materials, specifications, color, and if possible, a brochure or photo showing height details, etc.

Completed application may be mailed/faxed/emailed to:

Brooks Real Estate Inc Community Manager (*Michael Kwiatek*) 4071 Ironbound Road Suite 200 Williamsburg, VA 23188 OR faxed to 757-345-5104; OR emailed to michaelk@cbwilliamsburg.com

The Longhill Station Architectural Review Committee (ARC) has thirty (30) days from the date of receipt of your request to recommend approval or disapproval of architectural applications.

Attachments: Please make sure that all requested items are attached to the initial application and that the form is fully completed. Incomplete applications may delay the approval of your request until the requisite information is received.

(Homeowner's Signature)_____

(Date)_____

....

<div align="center">(Please do not write below this line)</div>

Status of Application:

( ) Approved ( ) Approved with changes or conditions noted:_____

_____

( ) Disapproved More information is needed:_____

_____

Planning ahead? Approval is good for twelve months from the date of approval. If improvement is not completed within that period, ARC approval is deemed to be voided. The application will need to be resubmitted to the Committee for approval.

Approval by the ARC Committee does not warrant or guarantee the contractor's performance or workmanship. Property owners are responsible for compliance with all permit requirements or building codes if applicable.

(Committee Signature)_____(Committee Signature)_____

Date:_____